

LATON COMMUNITY SERVICES DISTRICT

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FOLLOWING IS THE MINUTES FOR THE BOARD OF DIRECTORS MEETING OF THE LATON COMMUNITY SERVICES DISTRICT. THE MEETING WAS HELD DECEMBER 18, 2024, AT 6:00 P.M. IN THE EVENING AT THE LATON ELEMENTARY SCHOOL CAFETERIA LOCATED AT 6065 EAST LATONIA STREET, LATON, CALIFORNIA. ALL DISTRICT MEETINGS ARE OPEN TO THE PUBLIC IN ACCORDANCE WITH THE CALIFORNIA LAW.

Mr. Chapa swore in Board Members Paul Garcia and Marina Mendiola in the presence of a notary.

1. **CALL TO ORDER:** Mr. Garcia called the Meeting to order at 6:05 pm. Board Members in attendance were Paul Garcia, Carol Hall, Marina Mendiola, and Francisco Orbe. The following individuals were also present at the meeting: Dan Chapa, JoAnne Rempp, Chief Pentecost, Battalion Chief Beavers, Jim Wegley and Ty Mizote, the following individuals were absent from the meeting: Tim Wolfe
2. **UNSCHEDULED ORAL PRESENTATIONS:** Mr. Garcia spoke with the Sheriffs Dept. regarding the vehicle staying on the side of the road here in Laton.
3. **APPROVAL OF THE NOVEMBER 20, 2024 MEETING MINUTES:** Mrs. Hall made a motion to approve the Meeting Minutes. Mr. Orbe seconded, and the motion passed unanimously.
4. **APPROVAL OF THE DECEMBER 2024 MONTHLY BILLS:** Mr. Garcia made a motion to approve the Monthly Bills. Mr. Orbe seconded, and the motion passed unanimously.
5. **THE LATON VOLUNTEER FIRE DEPARTMENT**
 - A. **DISCUSSION AND ACTION REGARDING THE MONTHLY REPORT:** Battalion Chief Beavers reported for the month of November, there were 6- medical calls, 1-traffic accident calls, 1- vehicle fire calls, 1- vegetation fire calls, 0- structural fire calls, 0- commercial/residential alarm, 1-Hazmat, 1-Electrical Hazard, 0-Fire Investigation, 0-Water Rescue, 0-Citizen Assist, and 0-Other. Chief Pentecost wants the data cards through AT&T cancelled. The Fire Dept. no longer uses them.
6. **DISCUSSION AND ACTION REGARDING THE MANDATORY ORGANIC WASTE DISPOSAL FOR THE COMMUNITY OF LATON:** Mr. Chapa reported that Fresno County has hired an employee to do all the Organic Waste annual inspections including the Special Districts. LCSO has asked if we can be actively involved in the inspections so that in the future if we must do the inspections, we know how to do the inspections.
7. **THE WATER DISTRIBUTION AND WASTEWATER TREATMENT PLANT.**
 - A. **DISCUSSION AND ACTION REGARDING THE MONTHLY REPORT:** Mr. Chapa reported the well depths and drawdowns for November 2024: well #4 Static water level is at 110.73, and drawdown is 7.45; well #5 Static water level is at 106.24 and drawdown is at 6.53; well #6 Static water level is at 108.29; and drawdown is at 7.80. BOD removal 92.03% and TSS removal 88.69%. Freeboard pond level: #1-Out of service, #2-Out of service, #3-Out of service, #4-5ft, #5-out of service, and #5ft. The new polymer machine was ordered, and flood lights have been installed around the outside of the treatment plant.
 - B. **DISCUSSION AND ACTION REGARDING THE REPAIR OR PURCHASE OF A TRACTOR:** Tabled to next month, still working on getting bids for a new tractor.
8. **DISCUSSION AND ACTION REGARDING THE AUDIT CONTRACT WITH RT DENNIS ACCOUNTANCY:** Mr. Chapa presented the Board with three different quotes from audit companies. The Board has tabled to next month's meeting and the Board is requesting a copy of the Liability Insurance coverage from RT Dennis Accountancy.
9. **DISCUSSION AND ACTION REGARDING THE LCSO AMERICAN RESCUE PLAN ACT (ARPA) PROPOSED LCSO WATER METER PROJECT:** Mrs. Hall made a motion to authorize the bidding process to be posted in the local newspaper and the bid process to begin on February 26, 2025. Mr. Orbe seconded, and the motion passed unanimously.
10. **MONTHLY REPORT FROM JIM WEGLEY:** Mr. Wegley spoke with Jonathan Avedian with Fresno County CDBG, they will be starting to conduct a new census in February, 2025.

11. **MONTHLY SAFETY REPORT:** Mr. Chapa had no accidents or injuries to report.
12. **MONTHLY REPORT FROM THE GENERAL MANAGER:** Mr. Chapa reported that all the 2024 reports have been completed and submitted. The Financial Transaction Report is due by January 31, 2025. Valley Air Board will be conducting their annual inspection on the generators at well #6 and at the WWTP. The Fire Dept. will be having their ISO report inspection in January 2025. Mr. Chapa spoke with the employees regarding changing their hours and job duties. Mr. Chapa will be revising the duty statements in the Employee Handbook.
13. **ADJOURNMENT:** Mr. Garcia adjourned the Board Meeting at 6:49 pm.

Respectfully Submitted,
By: JoAnne Rempp
District Secretary for Laton Community Services District